General Conditions for Credit Regulations

1. Version

These Regulations came into force on 1 January 2018.

2. Authority

(a) The Tumu Tuarua Akoranga | Deputy Vice-Chancellor Academic holds authority for these Regulations.
(b) the relevant Amo | Dean(s) are delegated the administration of these Regulations.

3. General Conditions

(a) A student seeking course credit must engage satisfactorily in all required course-related activity, work and assessment specified in the course outlines.
(b) The performance of each student enrolled for credit in a course is assessed on the basis of such examinations, tests, professional placements, fieldwork practices, mandatory assessments, research submissions and other work and requirements as determined by the examiners for each course.
(c) No student may receive credit for both of two substantially equivalent courses or for courses that are restricted against each other.
(d) If a student passes a course offered under different course codes, they may subsequently elect to receive credit under any one of those course codes.
(e) A student who is unable to complete studies for a qualification at Te Whare Wānanga o Waitaha | University of Canterbury may apply to the relevant Amo | Dean for permission to credit approved courses passed at another university in Aotearoa New Zealand or overseas.
(f) Courses are credited on the dates that the University releases the results to the student.

4. Minors

(a) A student for the BA, BCom, BDigiScreen(Hons), BHSc, BProdDesign, BSc, BSpC, BSport, or BYCL degrees may complete a minor in a subject area from any of these degrees unless otherwise specified in the degree regulations. The student must pass courses specified for a minor in that subject area as listed in the relevant degree regulations.
(b) For a student completing a minor under these regulations, unless otherwise specified in the degree regulations:
    i. Any given course at 300-level must contribute to only one major or minor.
    ii. Any given 200-level course can contribute to two majors in the same degree; but cannot contribute to both a major and a minor, and cannot contribute to two minors.
    iii. A student may, with the relevant Amo | Dean's permission, substitute another course for any given 200-level course that is specifically required for a major or minor, but contributes to a different major or minor.
    iv. No student may be awarded a major and a minor in the same subject area in the same degree. A student may complete a major and minor, or two majors, or two minors, in the same subject in different degrees, provided that unique courses are used for each major and/or minor.

5. Transitional Provisions and Variations of Qualification Regulations

(a) A student must complete the requirements for their qualifications in accordance with the Course Regulations in this edition of the Calendar.
(b) For the regulations governing each qualification of the University there is a provision for a student to apply for variation of the regulation to the relevant Amo | Dean.

6. Qualification Time Limits

Unless otherwise stated in the Qualification regulations, or unless the relevant Amo | Dean grants approval otherwise, the qualification time limits for Te Whare Wānanga o Waitaha | University of Canterbury are:

Qualification	Time Limit
Undergraduate or Graduate Certificates	6 years
Undergraduate or Graduate Diplomas	6 years
Bachelor's Degrees	10 years
Postgraduate Certificates	2 years
Postgraduate Diplomas	4 years
120 Point Master's Degrees	2 years
180 Point Master's Degrees	3 years
240 Point Master's Degrees	4 years

7. Study away from Te Whare Wānanga o Waitaha | University of Canterbury

(a) A student must apply to the relevant Amo | Dean for approval to study for a course, except distance courses, away from Te Whare Wānanga o Waitaha | University of Canterbury.
   i. They are not expected to attend all classes, but must complete all work and sit all tests and examinations for the course.
   ii. In order to apply for approval, evidence must be presented, to the satisfaction of the relevant Amo | Dean, that the student is prevented from attending classes at the relevant campus.

(b) A student enrolled for a postgraduate programme involving the writing of a research submission may apply to the relevant Amo | Dean (or delegate) to study away from Te Whare Wānanga o Waitaha | University of Canterbury Ōtautahi Christchurch campus. Approval will be given only when the person granting the approval is satisfied that the student will receive the following during the time away from Te Whare Wānanga o Waitaha | University of Canterbury:
   i. adequate supervision; and
   ii. the necessary resources to support the work; and
   iii. satisfactory means of communication with the supervisor/lecturer.

8. Marking and Grading

(a) The University letter grading scale is below. There is an alternate scale comprising pass/fail for individual assessments and courses as a whole.

Grade	Marks	GP Value	Pass/Fail
A+	90 – 100	9.0	Pass
A	85 – 89.9	8.0	Pass
A-	80 – 84.9	7.0	Pass
B+	75 – 79.9	6.0	Pass
B	70 – 74.9	5.0	Pass
B-	65 – 69.9	4.0	Pass
C+	60 – 64.9	3.0	Pass
C	55 – 59.9	2.0	Pass
C-	50 – 54.9	1.0	Pass
P	N/A	N/A	Pass
R	N/A	1.0	Pass
D	40 – 49.9	0.0	Fail
E	0 – 39.9	-1.0	Fail
F	N/A	N/A	Fail
X	N/A	-3.0	Fail

(b) Deans must submit a report to the Tumu Tuarua Akoranga | Deputy Vice-Chancellor Academic that shows, for each student, either whether the student has passed or failed the course or the letter grade achieved.
(c) Restricted Credit (R).
    i. Restricted Credit is equivalent to a pass for all purposes except as a prerequisite.
    ii. Restricted Credit may only be applied to taught or project courses.
    iii. A student with a restricted credit may apply to re-enrol in a course to obtain non-restricted credit.
    iv. No more than 15 points of restricted credit of final level courses can be credited to a qualification. The final level for a 360-point Bachelor qualification is 300-level, and is any level course for graduate and postgraduate qualifications.
(d) An X grade may be used where a student has been found guilty of academic misconduct related to dishonesty.
(e) A student who fails a course will receive no credit for that course.
(f) Where a student has passed a course twice or more, credit will only be given once and this will be for the highest grade obtained.

9. Grade Point Average

(a) A Grade Point Average (GPA) is calculated by multiplying the grade point achieved by the number of points for the course. The multiplied figures are then added together, and divided by the total number of points and this grade point value can be mapped back to a letter grade.
(b) For the purposes of conferring Honours, Distinction or Merit, and for the awarding of scholarships, the GPA may also be weighted by other factors; where weightings are used these must be published.

10. Subsuming: Credit from a Conferred Qualification

(a) At the discretion of the relevant Amo | Dean, a completed undergraduate or postgraduate certificate or diploma, or 120-point honours degree, from Te Whare Wānanga o Waitaha | University of Canterbury, may be subsumed into a higher qualification with the following requirements:
    i. the certificate or diploma must be from Te Whare Wānanga o Waitaha | University of Canterbury; and
    ii. the subsumed credits must be from a qualification at the same or lower level; and
    iii. the subsumed credits must adhere to the regulations of the higher qualification, including time limits.
(b) Credit from a certificate or diploma will only be subsumed when the higher qualification has been completed.
(c) A student must apply to the relevant Amo | Dean to subsume their certificate or diploma, or honours degree, when they enrol in the higher or different qualification.

11. Honours, Distinction and Merit

(a) Unless otherwise specified in the qualification regulation, honours qualifications will be conferred based on the following:
    i. First Class Honours, GPA greater than or equal to 7.00
    ii. Second Class Honours – First Division, GPA in the range from and including 5.50 to 6.99
    iii. Second Class Honours – Second Division, GPA in the range from and including 4.00 to 5.49
    iv. Third Class Honours, GPA in the range from and including 1.00 to 3.99
(b) Unless otherwise noted in the qualification regulation, all postgraduate qualifications aside from honours qualifications are conferred based on the following:
    i. Distinction, GPA greater than or equal to 7.00
    ii. Merit, GPA in the range from and including 5.50 to 6.99
    iii. Pass, GPA in the range from and including 1.00 to 5.49

12. General Requirements for Credit to be Studied at the University

Unless otherwise specified in the qualification regulations, or an exemption is granted by the relevant Amo | Dean,

(a) No student may graduate with the Degree of Bachelor of Arts, Bachelor of Commerce, Bachelor of Communication, Bachelor of Data Science, Bachelor of Health Sciences, Bachelor of Science, Bachelor of Social and Environmental Sustainability, Bachelor of Sport Coaching, Ako: Bachelor of Teaching and Learning, Bachelor of Teaching and Learning (Early Childhood), or Bachelor of Teaching and Learning (Primary), unless the student has been credited with courses of this University which:
   i. have a total value of at least 120 points; and
   ii. include courses satisfying the 300-level majoring requirements for the degree.

(b) No student may graduate with the Degree of Bachelor of Music or the Degree of Bachelor of Māori Innovation unless the student has been credited with the following courses of this University:
   i. the courses in Schedule C to the degree; and
   ii. the 300-level majoring requirements for the degree.

(c) No student may graduate with the Degree of Bachelor of Digital Screen with Honours, Bachelor of Engineering, Bachelor of Engineering with Honours, Bachelor of Environmental Science with Honours, Bachelor of Fine Arts, Bachelor of Fine Arts with Honours (480 points), Bachelor of Forestry Science, Bachelor of Forestry Science with Honours, Bachelor of Social Work, Bachelor of Social Work with Honours, or Bachelor of Speech and Language Pathology with Honours unless the student has been credited with courses at this University which satisfy the 300 and 400-level requirements of the degree.

(d) No student may graduate with the Degree of Bachelor of Criminal Justice unless the student has been credited with the following courses of this University:
   i. the CRJU courses from Schedule C to the degree (or their Te Whare Wānanga o Waitaha | University of Canterbury co-coded equivalent courses); and
   ii. courses to the value of 90 points at 300-level from Schedule E of the degree. This includes the courses in (i).

(e) No student may graduate with the Degree of Bachelor of Youth and Community Leadership unless the student has been credited with the following courses of the University:
   i. All courses from Schedule C to the degree; and
   ii. An additional 45 points at 300-level

(f) No student may graduate with the Degree of Bachelor of Product Design unless the student has been credited with courses at this University which satisfy the 200 and 300-level requirements of the degree.

(g) No student may graduate with a Conjoint Degree unless the student has been credited with courses at this University which satisfy the requirements specified in this regulation (GCCR Regulation 12.) for both qualifications.

(h) No student may graduate with any other Undergraduate qualification unless the student has been credited with courses at this University which comprise at least one-third of the points of that qualification, at the highest level for that qualification.

(i) No student may graduate with any Graduate or Postgraduate qualification unless the student has been credited with courses at this University which comprise at least one-half of the points of that qualification, including any research or project course.