

Student & Graduate Recruitment Programme

The Student & Graduate Recruitment Programme includes Employer Information Sessions, Careers Fairs, campus interviews and associated activities, and brings to campus a wide range of employers both national and international who recruit:

- Final year students for graduate employment which will commence the following year.
- Pre-final year students for Summer Internship or vacation work experience which may lead to graduate employment offers.
- Students and Graduates for immediate part and full time vacancies.

Who participates?

Many different types of employers participate in the programme:

- Large and small organisations
- National and International organisations
- Accounting firms
- State sector
- Engineering companies
- Law firms

See the list on the following pages for more details.

Many of these employers seek graduates from a wide range of disciplines. Don't make the mistake of thinking, for example, that you need a Commerce degree to apply for a Management Trainee position. In the past, graduates from Arts, Science and Engineering have also been accepted for these programmes, so don't let opportunities slip by.

Another common misconception is that employers are seeking graduates with top academic results. In some cases this may be true, but the majority of employers see factors such as attitude, personality, skills and interests as equally important.

What happens?

UC CareerHub

Full details of the Student & Graduate Recruitment Programme and associated Careers, Internships & Employment activities are available through UC CareerHub.



Posters

Some employers may also provide publicity posters which are displayed on Careers noticeboards in university libraries, lecture blocks and departments. However don't solely rely on the noticeboards to find out about career opportunities as a large number of employers don't provide posters.

Targeted emails and mail outs

Careers, Internships & Employment also forwards, on behalf of employers, publicity to specific course groups via mail or email. We recommend that you get into the habit of checking your student email address daily.

Employer Information Sessions

Employers visit the campus from March onwards to tell students about the graduate employment opportunities they are offering. Information Sessions are held in lecture theatres during the day or in the early evening. Some are formal and others are informal however, smart casual dress is recommended.

These sessions may include information about the:

- Organisation
- Nature of the jobs
- What the employer is seeking
- Training and development programmes offered
- Application procedure

Often employers will bring recent graduates with them, so attendance at the Information Sessions is a particularly good way to find out what an organisation is really about.

Students at all levels should attend these Information Sessions. Even if you're in your first or second year, listening to what employers have to say is a very good way of helping you make decisions about your career direction. Do attend a wider range of presentations than those of immediate interest as this raises your awareness of opportunities that you may not have considered. It is particularly important to attend Information Sessions for employers you are making applications to.

NB: not all employers give Information Sessions.



Recruitment material

Most employers encourage Students & Graduates to visit their website for information about current recruitment opportunities. An increasing number of employers have a specific website for Student & Graduate Recruitment. All employers recruiting at the University of Canterbury will have their vacancy(s) on UC CareerHub. UC CareerHub job notices give you direct access to these websites. Some employers also provide brochures and handouts on their organisation. These are available from the current Student & Graduate recruitment display stands at Careers, Internships & Employment.

Applying

Most employers require you to provide them with a CV, covering letter and a copy of your academic transcript. You may also be asked to complete an application form, of which copies are often available to download from UC CareerHub. An increasing number of employers now require students to complete an online application via their website with copies of your CV etc attached.

Please check the relevant Job notice carefully for each individual employer's application procedure and closing date. Follow every instruction. It is vital that your application is correct, complete, and in the right place at the right time. Applications being sent directly to an employer must reach them on or before the closing date. Application details may be in either the employer's Job listing on UC CareerHub, in their recruitment material or on their website.

Academic transcripts

An academic transcript is the official record of your University of Canterbury courses and results to date. Some employers may request to see the 'official' copy of your academic transcript at the start of the recruitment process and if so they will state this in their application process. Other employers may be willing to accept the 'unofficial' version of your academic transcript during the early stages of the recruitment process, but may require to see the 'official' version of the academic transcript at a later stage of the recruitment process. Check with the employer direct if in doubt.

You can request a copy of your 'unofficial' academic transcript by emailing transcript@canterbury.ac.nz. This will be sent to you via email and there is no charge. The 'unofficial' version of your academic transcript will display the details of your academic record.

For details on the cost and how to order your 'official' academic transcript, go to: <http://www.canterbury.ac.nz/graduation/transcripts/order.shtml> For online or emailed applications, you can have the 'official' version scanned at the Copy Centre: www.ceps.canterbury.ac.nz/copycentre/ Academic transcripts can take 3–4 days to process so we recommend students request one early in the year to save last minute hassles. Do not send the original of your 'official' academic transcript to an employer – a copy is sufficient.

Justice of the Peace

www.canterbury.ac.nz/theuni/jplist.shtml

If you require a Justice of the Peace on campus please visit the above link.

Campus interviews

Most employers involved in the Student & Graduate Recruitment Programme return to the campus to interview selected applicants, using interview rooms organised by Careers, Internships & Employment.

In most instances the employer will contact you directly to arrange a suitable interview time. Please be flexible when arranging interview times. If you are invited to attend an interview during study breaks or exam time you are able to politely ask for a more suitable time. Employers know that Careers, Internships & Employment will not arrange interviews or assessment testing during study breaks or exam time.

These are formal interviews and employers will expect candidates to dress appropriately and present themselves as if the interview was being held on the company premises. On rare occasions an interviewer might be dressed more casually than you are. If this is the case, don't feel that you have made a mistake. It's better to be over-dressed than under-dressed for this kind of event.

If you choose to withdraw from the interview process or you need to cancel an on-campus interview, you must contact the employer yourself to advise them of your decision.

Recruiting Employers

Employers recruiting University Students and Graduates seek many different types of degrees. Some require students and graduates in specific subject areas while others, mainly those offering Analyst positions in government departments or

Management Trainee Programmes, recruit across all disciplines including Arts degrees. A number of employers also consider recent graduates.

Employers' recruitment needs sometimes change from year to year, hence the degrees and subject areas they are recruiting, may also vary.

Some of the organisations who have advertised through Careers, Internships & Employment as part of the Student & Graduate Recruitment Programme or who require a University student are listed below. Please note that this is not an exhaustive list.

Management Trainee Programmes

Accor Hospitality
ANZ National Bank
Asure Quality Limited
BOC Limited
BP Oil New Zealand Ltd
Cadbury Schweppes
Huhtamaki
Lion Nathan
New Zealand Post Limited
New Zealand Racing Board
Rydges Hotels and Resorts
The Warehouse
Unilever Australasia

Ministry of Economic Development
Ministry of Education
Ministry of Foreign Affairs and Trade
Ministry of Health
Ministry of Justice
Ministry of Social Development
Ministry of Transport
Motu Economic Public Policy Research Trust
New Zealand Army
New Zealand Customs Service
New Zealand Fire Service
New Zealand Immigration
New Zealand Police

Manawatu District Council
Masterton District Council
Nelson City Council
New Plymouth District Council
North Shore City Council
Otago Regional Council
Palmerston North City Council
Queenstown Lakes District Council
Rodney District Council
Taranaki Regional Council
Waimakariri District Council
Wanganui District Council
West Coast Regional Council
Whangarei District Council

Canterbury District Health Board
Canterbury Museum
Castalia
Carter Holt Harvey (various branches)
CCUSA
Charities Commission
Chevron Australia
Christchurch Casino
Click Clack
CLSA Limited
Contact Energy
Cookie Time
Core Consulting Solutions
Crown Worldwide Group
Deutsche Bank
EDS

Kelly Services
Korvia Consulting Co Ltd
KP Solutions Ltd
LEK Consulting
Macquarie Bank Ltd (Australia)
Mainfreight
Maurice Kain NZ Ltd
Mercury Energy
Merial NZ Ltd
Merryl Lynch Global Services
Ministry of Economic Development
Morningstar Research
National Australia Bank
National Heart Foundation of New Zealand
Nestle New Zealand
New Zealand Army
New Zealand Comedy Trust
New Zealand Police
New Zealand Post
One Steel

State Sector / SOE's

Audit New Zealand
Auckland District Health Board
Archives New Zealand
Child Youth and Family Services
Crown Forestry Rental Trust
Department of the Prime Minister and Cabinet
Department of Conservation
Department of Corrections
Department of Internal Affairs
Fisher & Paykel Healthcare
Government Communications Security Bureau
Independent Police Conduct Authority
Industrial Research Ltd
Inland Revenue Department
Meteorological Service of New Zealand Ltd
Ministry for Culture and Heritage
Ministry for the Environment

Permanent Mission of New Zealand to the United Nations
Queensland Treasury
Reserve Bank of New Zealand
Royal New Zealand Air Force
Royal New Zealand Navy
State Services Commission
Statistics New Zealand
The Treasury
Tourism New Zealand
Scion

Regional and City Councils

Ashburton District Council
Auckland Regional Council
Buller District Council
Christchurch City Council
Dunedin City Council
Environment Bay of Plenty
Environment Canterbury
Environment Southland
Greater Wellington Regional Council
Grey District Council
Hutt City Council

Employers Seeking a Variety of Graduates

ACC
AJ Hackett Bungy
ANZ National Bank Group
Accenture
Air New Zealand
Alcatel-Lucent
Alignment Limited
Amnesty International
Animates
Bain & Company
I Agri Nutrients
Bank of New Zealand
Barclays Capital (UK)
BlusScope Steel
BOC
BooBoo Ski
BP Oil New Zealand Limited
British American Tobacco
British Council
Cadbury Schweppes Limited
Canterbury Continuous Spouting
Canterbury District Health Board
Canterbury Museum
Castalia
Carter Holt Harvey (various branches)
CCUSA
Charities Commission
Chevron Australia
Christchurch Casino
Click Clack
CLSA Limited
Contact Energy
Cookie Time
Core Consulting Solutions
Crown Worldwide Group
Deutsche Bank
EDS
Educating Adventures
Ericsson Australia Pty Ltd
Fertilizer New Zealand
FishServe
First NZ Capital
Foodstuffs
Footprints Recruiting
Fonterra
Frost and Sullivan
Frucor
Fuji Xerox New Zealand Ltd
Fulton Hogan
Gallap – Consulting
Gaulter Russell (NZ) Ltd
Geo. H. Scales Ltd
GoldPine
Great Plains Stainless
Greenfield
Heinz Watties
Itoham NZ Ltd
Irrigation Services Ltd
JET Programme
John Deere Limited
JOBX New Zealand

Educating Adventures
Ericsson Australia Pty Ltd
Fertilizer New Zealand
FishServe
First NZ Capital
Foodstuffs
Footprints Recruiting
Fonterra
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Heinz Watties
Itoham NZ Ltd
Irrigation Services Ltd
JET Programme
John Deere Limited
JOBX New Zealand
Kelly Services
Korvia Consulting Co Ltd
KP Solutions Ltd
LEK Consulting
Macquarie Bank Ltd (Australia)
Mainfreight
Maurice Kain NZ Ltd
Mercury Energy
Merial NZ Ltd
Merryl Lynch Global Services
Ministry of Economic Development
Morningstar Research
National Australia Bank
National Heart Foundation of New Zealand
Nestle New Zealand
New Zealand Army
New Zealand Comedy Trust
New Zealand Police
New Zealand Post
One Steel
Orion Systems
New Zealand Ltd
Orica
Origin
Proctor & Gamble Australia Pty Ltd
Rapid Roadfreighters Ltd
Reckitt Benckiser NZ Ltd
Resolve Group Ltd
Resource Solutions
Royal New Zealand Air Force
Royal New Zealand Navy
Rydges Hotels & Resorts
Shell Company of Australia Limited
Shusaku Yamamoto (Japan)
Southern Cross Healthcare
Statistics New Zealand
Tait Electronics
Tegel

Telecom
Telstra Clear
The Warehouse
Recruitment Centre
Tourism New Zealand
Trimble Navigation
New Zealand Ltd
UBS
Unilever
Vector
Virgin Blue
Vodafone New Zealand Ltd
Volunteer Service Abroad
Watercare Services Ltd
Westpac
World Vision

Accounting & Finance

ABN AMRO New Zealand
Accountancy at Altitude
Accounting Solutions Limited
AIG New Zealand
Alexander Mann Solutions
AMI Insurance
ANZ National Bank
AON NZ Ltd
Asia - Pacific Risk
Management Limited
Audit New Zealand
Australian Accounting
Standards Board
Aventine Group
B.W. Murdoch Ltd.
Baldwins
BDO Spicers
Brook Asset Management
Limited
Craigs Investment Partners
Credit Suisse
CST Nexia Ltd
Deloitte
Deutsche Bank
Dodd & Associates Ltd
DTZ
Duke & Cooke Ltd
Ernst & Young
Escalator
First NZ Capital
Forsyth Barr
Gibbons Reynolds
Accountants
Goldman Sach JBWere
Goldsmith Fox PKF
Gosling Chapman
Grant Thornton
Harvey Green Itt
Hayes Knight NZ Limited

Hong Kong and Shanghai
Banking Corporation Ltd
IMC Pacific
Infometrics
Intercontinental Financial
Services Corp Ltd
Intergen
International Student
Volunteers – Australia
International Student
Volunteers – New Zealand
Kendons Chartered
Accountants
KPMG Wellington
Leech and Partners Limited
L.E.K. Consulting
Liquid Capital Markets
Macquarie Bank
Macquarie Capital Group
Macquarie Group Ltd
Marriotts
Markhams Christchurch
Merill Lynch Global Services
Pte Ltd
Morgan Stanley
National Australia Bank
New Zealand Institute of
Chartered Accountants
O'Reagan and Partners
PKF Goldsmith Fox
Polson Higgs
PricewaterhouseCoopers
Reckitt Benckiser Ltd - New
Zealand
Reserve Bank of New Zealand
Ross Melville PKF
Chartered Accountants
Sadler Oakley Newman
Staples Rodway Ltd
The Whyte Group
TVR Trading Limited
UBS
Walker Davey Ltd
Westpac
WHK Coffey Davidson
WHK Gosling Chapman

Education / Teach English Overseas

123 Careers NZ Ltd
ANZUK Education Services
Blue Wave Education
CCUSA
Career Teachers
EF English First
ESL Teacher Recruiter
Global Education

Hess Educational
Organization
IEP - International
Exchange Programs
ITN Mark Education
ITP Education Resourcing
Japan Exchange Teaching
(JET) Programme
Korea Connections
Learning Education Centre
Ministry of Education
Nothcote Point Community
Creche Inc
Pearson Education
REd
Royal New Zealand Army
SANZA Teaching Agency
Smart Teachers
St Cuthberts College
St Peters College
Synarbor-Global Education
Teaching Personnel
Teach Korea Ltd
The Arc - Kaiapoi
Community Childcare
TimePlan Education
UTeach Recruitment
VIF - Visiting
International Faculty
World English Service Ltd

Engineering

AC Consulting Group
AECOM New Zealand Ltd
A J Park
Alan Reay Consultants
Allied Telesis Labs
Altitude Aerospace Interiors
Aluminium Systems
Angus Robertson Mechanical
Apex Consultants
AURECON
Automation and Electronics
New Zealand
Aqualinc Research Limited
AWT New Zealand
Baker Hughes Inteq
Barrick Kanowna
Bassett Consulting Engineers
Batchelar McDougall
Consulting Ltd
Beca
Bechtel
Betacom (1988) Ltd.
BHP Billiton
BOC Limited (Australia)
Bosc Security Systems Ltd
BP Australia

Brightwater Engineers
Cardno TBC Ltd
Carter Holt Harvey
(various branches)
Chapman Oulsnam
Speirs Limited
Century Resources
Chevron
Compac Sorting
Equipment Ltd.
Concept Engineering
Conhur
Contact Energy Ltd
Cook Costello
Critchlow Ltd
CS For Doors
Cuttriss Consultants
Daikin Australia Pty Ltd
David Napier and Associates
Delta Utility Services
Designline
Dobbie Engineers Ltd
Don Thompson
Consulting Engineers
Doug Hood Mining Limited
Downer New Zealand
Duffill Watts & King
Earth Support Company (M)
Sdn Bhd
Easteel Industries Ltd
Eastland Network
Electrix Ltd
Endace
Enercon
Energy and Minerals
Australia Ltd
Exon Mobil
Fisher & Paykel Healthcare
Fisher & Paykel Appliances
Fitzroy Engineering Group
Fletcher Construction
Flight Structures Ltd
Fonterra
Framacad
Fugro PMS
Fulton Hogan Ltd
Genesis Energy Ltd
GHD
Golder Associates
New Zealand Ltd
Gough, Gough and Hamer
Greymouth Petroleum
Hadley Consultants Limited
Halliburton NZ Ltd
Halliburton Australasia
Pty Ltd
Harrison Grierson Limited
Hatch Associates
HEB Construction Ltd

Hey Consulting Ltd
Higgins Group Holdings Ltd
Holmes Consulting Group
Hurlstone
Huawei Technologies
NZ Co. Ltd
Hydraulic Specialties Ltd
Hydro Tasmania
Industrial Research Ltd
International Groundwater
Technologies
Irricon Resource Solutions
Jawa Structures Ltd
JMC Melbourne Pty Ltd
John Holland
Jones Gray Partners Ltd
Kirk Roberts Consulting
Engineers Ltd
Kiwis STAT
Kordia Ltd
Lawson Williams
Consulting Group
Leighton Contractors
LHT Design
Lincolne Scott (Australia)
LineTech Consulting Ltd
Macro Automation Ltd
Mainzeal Property and
Construction Ltd
Marshall Day Acoustics
McConnell Dowell
Construction
MCK Metals Pacific
Meridian Energy
Mighty River Power
Mining Associates Pty Ltd
Moffatt Ltd
Monadelphous
MPT Solutions
MWH New Zealand Ltd
MSC Consulting Group
Newmont Asia Pacific
New Zealand Aluminium
Smelters Ltd
New Zealand Refining
Company Ltd
New Zealand Steel
New Zealand Transport
Agency
Norske Skog Tasman Limited
Northrop Consulting
Engineers
Nufarm NZ
Opus International
Consultants Ltd
Orica
Orion Systems (NZ) Ltd
Pattle Delamore Partners
PB Power

Peabody
 Peter Watsney Engineering
 Powell Fenwick Consultants
 Prysmian Cables and Systems
 Professional Building Services Ltd
 Quality Environmental Consulting Ltd
 Queensland Department of Main Roads
 RAW Fire Safety Engineering
 RCR Energy Systems
 Riley Consultants
 Rio Tinto
 Robert Bird Group
 Rockwell Automation
 Romulus Consulting Group
 Royal New Zealand Navy
 Royal New Zealand Air Force
 Sainsburys UK
 Schlumberger (Australia)
 Scott Technology Ltd
 S & L Consultants
 Silvester Clark
 Sinclair Knight Merz Solutions Ltd
 Smithbridge Ltd
 Stephen Wise & Associates Pty Ltd
 Structural Concepts Ltd
 Structex
 Suzlon
 Tait Electronics
 Technip Oceania
 Telecom New Zealand Ltd
 Teranne Consultants Ltd
 The Building Intelligence Group Ltd
 Tonkin & Taylor Ltd
 Traffic Design Group
 Transfield Services
 Transfield Worley
 Transit New Zealand
 Transpower (NZ) Ltd
 Tyco Electronics NZ Ltd
 URS NZ Ltd
 Vector
 Vodafone
 VortexDNA
 Windsor Engineering Group Ltd
 Winstone Aggregates
 Western Power

Forestry
 Asset Forestry Limited
 Carter Holt Harvey Forest and Resources
 Crown Forestry Rental Trust
 Forest Enterprises
 Fortus Forestry

Law
 AJ Park
 Allens Arthur Robinson
 Anderson Lloyd
 Auld Brewer Mazengarb & McEwen Baldwins
 Baldwins
 Bell Gully
 Buddle Findlay
 Cameron & Co
 Cavell Leitch Law
 Chapman Tripp
 Chen Palmer
 Cooper Rapley
 Deloitte
 DLA Phillips Fox
 Duncan Cotterill
 Egan and Kite
 Ellis Verboeket Terry
 Ford Sumner Lawyers
 French Burt Partners
 Govett Quilliam
 Inland Revenue
 James and Wells
 Kensington Swan
 Lane Neave
 LawSkool
 LexisNexis New Zealand Limited
 Linklaters
 Mayne Wetherell
 Meares Williams
 MGF Webb Ltd
 Ministry of Justice
 Partners Group
 Phillips Fox
 Reeves Middleton Young
 Robinson Law
 Russell McVeagh
 Saunders & Co
 Simpson Grierson
 Taylor Grant Tesiram
 Wellington Community Law
 Wilson Harley
 Willis, Toomey, Robinson
 Wynn Williams

Marketing / HR / Public Relations / Advertising
 Beresford Blake Thomas
 Bright Sparks Ltd
 Comspek International
 Communication Agencies Association
 Direct Payment Solutions
 Fairfax New Zealand Ltd
 Mainland Press Ltd
 Media Monitors New Zealand
 Mediaworks
 Meltwater News
 Holloway Advertising
 Ogilvie NZ
 Ryan Recruitment
 WildTomato Media Ltd

Science / Health
 Adis International
 AgResearch Ltd
 Allied Telesis Labs Ltd
 Altis Consulting
 Ameron
 Analytical Research Laboratories
 ASH New Zealand
 Baxter Healthcare Ltd
 Canesis Network Ltd
 Canterbury Health Laboratories
 Cawthron
 CGNZ Ltd
 Chemsafety
 Commtest Instruments Ltd
 Contact Singapore
 Plant & Food Research
 Delegats Wine Estate
 Department for Child Protection Australia
 Department of Primary Industries, Victoria, Australia
 Dynea NZ Ltd
 Environment Canterbury
 Environment Risk Management Authority
 EOS Ecology Ltd
 ESR
 Fonterra
 GRD Macraes
 Health Research Council of New Zealand
 Holcim New Zealand Ltd
 HortResearch
 Hudson Pratley
 Hurlstone
 Industrial Research Ltd

Kiwiplan
 Landcare Research
 OMV New Zealand Ltd
 Malaghan Institute of Medical Research
 McElroy Bryan Geological Services
 McMillan Laboratory Services
 Medlab South
 Meteorological Service of New Zealand Ltd
 Mitchell Partnerships
 MOHH
 National Healthcare Group Singapore
 Nestle New Zealand
 New Zealand Blood Service
 Norske Skog Tasman
 NSW Geology
 Orion Health
 Schlumberger (Australia)
 Scion
 Shell Company of Australia Limited
 Solid Energy
 Somehsa Geosciences Pty Ltd
 Squiz Ltd
 The Cancer Council Victoria - Centre for Behavioural Research in Cancer
 The National Science Technology Raodshow Trust
 Triton Hearing Clinics Ltd

IT
 ADERANT
 ADInstruments
 Airways Corporation
 Apple
 Assurity Consulting
 ATL Systems
 Attache Software New Zealand
 Avatar Ltd
 Blackhawk Tracking Systems Ltd
 Braincell Creative
 Cosmos Hantec Investment
 Datacom Systems
 DBMS Ltd
 Dynamic Controls
 Eagle Technology Group Ltd
 Endace Technology Ltd
 Fastbase Business Software Ltd
 FNZ Management Ltd
 Fracture
 Gameloft

Harris Stratex Networks
 Hewlett Packard
 Hilltop Software
 Huatek Software Engineering Company Ltd
 IBM New Zealand Ltd
 IBM Australia Ltd
 IGASYSTEMS
 Intergen
 Jade Software Corporation Ltd
 Kycera
 Lancom Technology
 Offlode Limited
 Oracle Corporation Ltd
 Orion Health
 Macro Automation Ltd
 Marshal Software (NZ) Ltd
 MediaWorks
 Melbourne IT
 MyAlerts
 Postec Data Systems Ltd
 Practical Services Ltd
 Provoke Solutions Ltd
 Quickserve
 RimuHosting
 Savio Solutions
 Scada Systems Ltd
 Scientific Software and Systems Limited
 Sidhe Interactive
 Software Associates
 Siemens (N.Z) Limited
 Stratex Networks
 Tait Electronics
 TigerSPIKE
 Trimble Navigation New Zealand Ltd
 Ubiquity Software
 Unisys New Zealand Ltd
 Wired Internet Group
 Zeacom

Education / Training Organisations
 Auckland University of Technology
 Massey University
 University of Auckland
 Victoria University

In addition to employers, a number of educational institutions, such as Colleges within the University, also run information sessions.